Juveriyah

Business Analyst
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PROFILE

Results-driven Business Analyst with 2 years of experience acting as a bridge between business stakeholders and technical teams. Proven expertise in gathering, analyzing, and documenting business requirements, preparing user stories, and mapping process flows to identify areas for operational improvement. Highly skilled in utilizing MS Excel, SQL, and documentation tools to translate complex business problems into clear, actionable technical requirements.

PROFESSIONAL EXPERIENCE

Business Analyst (Freelance) (Full-time) 2026 - 2026
Dynamic Traders And Distributors, Remote
- Gathered, analyzed, and documented business requirements for a redesigned SaaS invoice management platform, translating them into clear functional specifications. Acted as the primary bridge between business stakeholders and the technical development team, organizing cross-functional workshops to translate ambiguous needs into actionable, engineering-ready tasks. Prepared and maintained detailed requirement documentation, process flows, and user stories for automated data extraction pipelines.

Junior Engineer (Business Analyst) (Full-time) 2024 - 2025
Mindsprint Digital Pvt Ltd, Chennai, India
- Coordinated closely with developers and other stakeholders throughout the project lifecycle across three international client engagements. Supported requirement clarification, executing comprehensive User Acceptance Testing (UAT) across mobile and desktop interfaces to verify implementations ahead of production releases. Documented real-time system integrations and defined data flow requirements, effectively translating business problems into technical optimizations that reduced latency by 20%.

SELECTED PROJECTS

Invictus - SAP-Integrated Operational Portal
- Analyzed complex supply chain operations to draft 40+ user stories across customer, sales, and purchasing roles. Supported testing and implementation phases by coordinating stakeholder UAT walkthroughs to resolve usability gaps and improve business process transparency.

DHV - Sales Tracking Platform
- Prepared and documented 50+ user stories for a mobile and web-based tracking platform, ensuring clear translation of business operational workflows to the technical team. Utilized advanced MS Excel and Power BI to analyze operational processes, coordinating with developers to automate KPI reporting engines.

EDUCATION

B.E., Computer Science 2020 - 2024
Chandigarh University, Mohali, Punjab

TECHNICAL SKILLS

Agile/Scrum Methodologies, BRD/FRD Documentation, Bridge Building (Business to IT), Business Process Analysis, Clear Technical Communication, Defect Tracking, Problem Solving, Process Flow Mapping, Requirement Clarification, SQL, Stakeholder Management, User Acceptance Testing (UAT), User Stories

CERTIFICATIONS

Agentic AI Foundations, Oracle 2026